

Republic of the Philippines
Department of the Interior and Local Government
NATIONAL POLICE COMMISSION
Quezon City

MEMORANDUM CIRCULAR NO. 2016-003

ADDENDUM TO NAPOLCOM MEMORANDUM CIRCULAR NO. 2008-004, ENTITLED: "PRESCRIBING GUIDELINES IN THE PLACEMENT OF POLICE COMMISSIONED OFFICERS TO STAFF POSITIONS IN THE POLICE REGIONAL OFFICES AND NATIONAL SUPPORT UNITS, REGIONAL CHIEFS OF NSUs, GROUP DIRECTORS OF REGIONAL/PROVINCIAL MOBILE GROUPS, CHIEFS OF POLICE (COPs) OF CITY POLICE STATIONS (CPS) AND MUNICIPAL POLICE STATIONS (MPS) AND OTHER POSITIONS OF RESPONSIBILITY"

WHEREAS, the Constitution and Section 14 of Republic Act No. 6975, as amended, provides that the National Police Commission (NAPOLCOM) shall exercise administrative control and operational supervision over the Philippine National Police (PNP);

WHEREAS, the Commission issued Memorandum Circular No. 2008-004, entitled: "Prescribing Guidelines in the Placement of Police Commissioned Officers to Staff Positions in the Police Regional Offices and National Support Units, Regional Chiefs of NSUs, Group Directors of Regional/Provincial Mobile Groups, Chiefs of Police (COPs) of City Police Stations (CPS) and Municipal Police Stations (MPS) and Other Positions of Responsibility"

WHEREAS, the said guidelines provides the mandatory requirements for placement to the different positions of responsibility in the Police Regional Offices, National Support Units including in the City and Police Stations,

WHEREAS, during the conduct of inspection and audit of police stations under the City Police Offices (CPOs) in certain highly-urbanized cities, it was observed that the rank of Station Commanders thereat ranges from Police Inspector to Police Chief Inspector;

WHEREAS, based on the review of the said NAPOLCOM Memorandum Circular, a policy gap has been established on the mandatory requirements for placement as Station Commander under a CPO in a highly-urbanized city and independent component city;

NOW, THEREFORE, the Commission in the exercise of its constitutional mandate to administer and control the PNP, **HAS RESOLVED, AS IT HEREBY RESOLVES**, to incorporate in NAPOLCOM Memorandum Circular No. 2008-004 the mandatory requirements for placement as Station Commanders under the City Police Offices in highly-urbanized cities and independent component cities, as follows:

"Section 8. MANDATORY REQUIREMENTS FOR PRO/NSU LEVEL POSITIONS. - The candidates for the following positions must possess the mandatory requirements and qualifications indicated:

X x x.

- j. **Station Commanders of Police Stations under City Police Offices (CPOs) in Highly-Urbanized Cities (HUCs) and Independent Component Cities (ICCs)**
 - 1) **Rank of Police Chief Inspector in permanent status;**

2) Minimum of one year experience as Deputy Station Commander of Police Station under CPO or ICC, Deputy COP of Class "A" Municipal Police Stations, COP of Class "C" Municipal Police Stations, Deputy PPMG; and

3) Other mandatory requirements for placement under existing laws and issuances.


k. Line Staff Positions:

X x x."


All other issuances inconsistent with the provisions of this Memorandum Circular are hereby deemed rescinded or modified accordingly.

This Memorandum Circular shall take effect fifteen (15) days from the filing of a copy hereof at the University of the Philippine Law Center, in consonance with Sections 3 and 4 of Chapter 2, Book VII of Executive Order No. 292, otherwise known as "The Revised Administrative Code of 1987," as amended.

APPROVED this 15th day of JUNE, 2016 in Quezon City, Metro Manila, Philippines.


MEL SENEN S. SARMIENTO
Secretary, DILG and
Chairman, NAPOLCOM




ATTY. ROGELIO T. CASURAO
Commissioner
Vice Chairman and Executive Officer

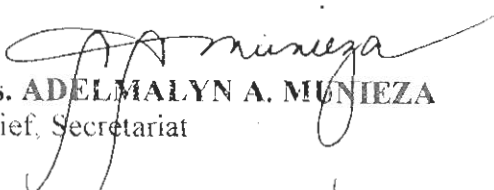

FELIZARDO M. SERAPIO, JR.
Commissioner


JOB M. MANGENTE
Commissioner


ZENONIDA F. BROSAS
Commissioner

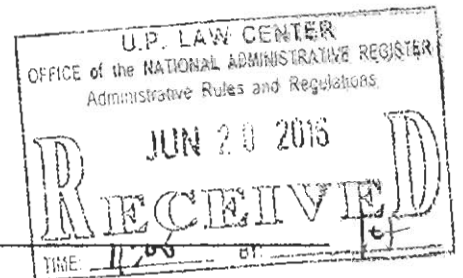

RICARDO C. MARQUEZ
Commissioner

Attested by:


Ms. ADELMALYN A. MUNIEZA
Chief, Secretariat



Republic of the Philippines
Department of the Interior and Local Government
NATIONAL POLICE COMMISSION
DILG-NAPOLCOM Center
NAPOLCOM Bldg., EDSA cor Quezon Ave.
West Triangle, Quezon City 1104
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JUN 16 2016

Atty. FLORDELIZA C. VARGAS-TRINIDAD

Director
University of the Philippines Law Center
Room 208, 2/F Bacobo Hall, U.P. Law Complex
Diliman, Quezon City

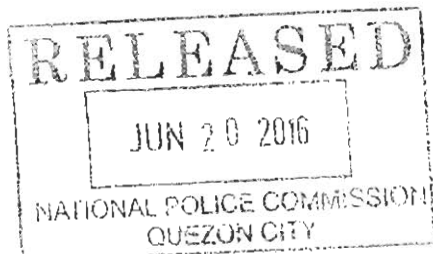
Dear Director Trinidad:

Enclosed is a copy of National Police Commission (NAPOLCOM) Memorandum Circular No. 2016-003 entitled Addendum to Napolcom Memorandum Circular No. 2008-004, Entitled: "Prescribing Guidelines in the Placement of Police Commissioned Officers to Staff Positions in the Police Regional Offices and National Support Units, Regional Chiefs of NSUs, Group Directors of Regional/Provincial Mobile Groups, Chiefs of Police (COPs) of City Police Stations (CPS) and Municipal Police Stations (MPS) and Other Positions of Responsibility."

May we respectfully request for the publication of said Memorandum by the University of the Philippines (UP) Law Center in consonance with the pertinent provisions of Executive Order No. 292, otherwise known as the Administrative Code of 1987. Thus, this issuance shall take effect fifteen (15) days from the date of filing with the UP Law Center.

Thank you and more power!

BY AUTHORITY OF THE VICE-CHAIRMAN
AND EXECUTIVE OFFICER:




RAMON M. RAÑESÉS, MNSA, CESO IV
Director III
Staff Service Chief
Personnel & Administrative Service