

Republic of the Philippines  
Department of the Interior and Local Government  
NATIONAL POLICE COMMISSION  
Makati City

RESOLUTION NO. 2013-661

**CONFIRMING THE TRANSFER OF THE PERSONNEL HOLDING AND ACCOUNTING  
UNIT FROM THE DIRECTORATE FOR PERSONNEL AND RECORDS MANAGEMENT  
TO THE OFFICE OF THE DIRECTOR, HEADQUARTERS SUPPORT UNIT**

WHEREAS, the Constitution and Republic Act No. 6975, as amended by Republic Act No. 8551, placed the Philippine National Police (PNP) under the administrative control and operational supervision of the National Police Commission (NAPOLCOM);

WHEREAS, the PNP submitted to NAPOLCOM NHQ-PNP General Orders Number DPL-13-12 that provides for the transfer of the Personnel Holding and Accounting Unit (PHAU) from the Directorate for Personnel and Records Management (DPRM) to the Office of the Director, Headquarters Support Service (HSS);

WHEREAS, the PHAU was organized under the DPRM which is responsible in the accounting of personnel and maintenance of database of personnel who are placed on detail and secondment with other agencies, confined in hospitals, on UN missions, with pending case as well as those on floating status or without assignment;

WHEREAS, after review, the NAPOLCOM finds wisdom on the subject transfer of the PHAU from the DPRM to the Office of the Director, HSS since such organizational shift of the PHAU would enable the utilization of police officers who, while under the PHAU, could be assigned in the maintenance of peace and order within Camp Crame's premises, thus maximizing productivity of available human resource;

NOW, THEREFORE, the Commission, pursuant to its constitutional and statutory mandate to administer and control the PNP, HEREBY RESOLVES TO APPROVE, AS IT HEREBY APPROVES, the transfer of the Personnel Holding and Accounting Unit from the Directorate for Personnel and Records Management to the Office of the Director, Headquarters Support Service.

BE IT RESOLVED FURTHER, that the PNP should take into consideration that those who are placed under PHAU should be tasked to perform functions that are commensurate to their ranks/qualifications.

APPROVED this 19th day of DECEMBER in Makati City, Metro Manila, Philippines.



DILG-OSEC OUTGOING 13-03855

MAR ROXAS  
Secretary, DILG/  
Chairman, NAPOLCOM

EDUARDO U. ESCUETA  
Commissioner  
Vice-Chairman and Executive Officer

LUISITO T. PALMERA, D.P.A., CSEE  
Commissioner

ALEJANDRO S. URRO  
Commissioner

CONSTANCIA P. DE GUZMAN, Ph.D., CESO III  
Commissioner

ALAN LA MADRID PURISIMA  
Commissioner

Attested by:

Ms. ADILMALYN A. MUNIEZA  
Chief, Secretariat



Republic of the Philippines  
NATIONAL POLICE COMMISSION  
**NATIONAL HEADQUARTERS, PHILIPPINE NATIONAL POLICE**  
Camp Crame, Quezon City

August 14, 2013

**GENERAL ORDERS**  
**NUMBER DPL-13-12**

**TRANSFER OF UNIT**

1. Effective this date, the Personnel Holding and Accounting Unit shall be transferred from the Directorate for Personnel and Records Management (ODPRM) to the Office of the Director, Headquarters Support Service (Director, HSS). The position of Chief, PHAU shall be retained as an entry position for the rank of PSSUPT.

2. Such transfer of unit shall include the transfer of personnel, pertinent records, equipment, firearms, vehicles, facilities and its other resources.

3. The PHAU shall continue to perform its function of accounting of personnel and maintaining the database of personnel who are placed on detail and secondment with other agencies, confined in hospitals, on UN missions, with pending case as well as those on floating status or without assignment. The other functions of the PHAU which are inherent upon ODPRM shall be delegated to the concerned Divisions of the said Directorate.

4. Fund support for the administration of the Personnel Holding and Accounting Unit, HSS shall be drawn from the approved appropriations intended for the purpose.

5. The Directorate for Logistics shall supervise the inventory of firearms, vehicles and facilities of PHAU prior to its transfer from ODPRM to HSS.

6. Detailed implementing directive necessary for the smooth implementation of this directive and for the effective and efficient accomplishment of functions of the Personnel Holding and Accounting Unit, HSS shall be formulated by the Directorate for Personnel and Records Management subject to the approval of the Chief, PNP.

7. The issuance of this General Orders is in accordance with the vested powers of the Chief, PNP under Section 26 of Republic Act No. 6975. As such, all directives/publications in conflict with the provisions hereof are hereby repealed.

**BY COMMAND OF POLICE DIRECTOR GENERAL PURISIMA:**



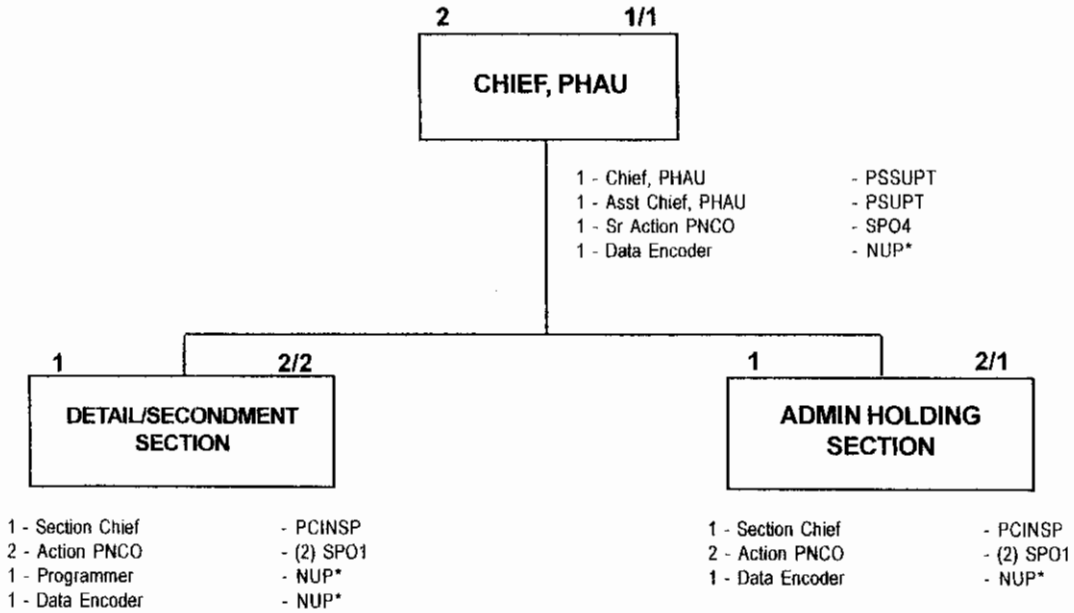
**ATTY. NAPOLEON R. ESTILLES, Ph.D, CEO VI**  
Police Chief Superintendent  
The Acting Director for Plans

**Annex A – Staffing Pattern of the Personnel Holding and Accounting Unit**

**Distribution:**

Command Group  
Directorial Staff  
Directors, NSUs  
RDs, PROs  
IG, IAS  
Chief, CPSM  
Chief, PIO

**STAFFING PATTERN AND ORGANIZATIONAL STRUCTURE  
PERSONNEL HOLDING AND ACCOUNTING UNIT (PHAU)**



**RECAPITULATION:**

POLICE COMMISSIONED OFFRS		POLICE NON-COMMISSIONED OFFRS		NON-UNIFORMED PERSONNEL*
PSSUPT -	1	SPO4 -	1	Detailed from ITMS - 4*
PSUPT -	1	SPO1 -	4	
PCINSP -	2		5	
	<u>4</u>			

TOTAL PCO : 4  
 TOTAL PNCO : 5  
 TOTAL NUP : 4\*  
 GRAND TOTAL : 13

**Note:** \* - Non-Uniformed Personnel detailed from ITMS

OFFICIAL:

ATTY. NAPOLEON R ESTILLES, Ph.D, CEO VI  
 Police Director  
 TDPL