

Republic of the Philippines
NATIONAL POLICE COMMISSION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL POLICE COMMISSION in the CSC website:


MA TERCE G. ABRASIA
HRMO
03 NOV 2023

Date:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Chief Administrative Officer (Budget Officer V)	CADOF-21-2005	24	Php 90,078	Master's Degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory/management learning and development intervention	Four (4) years of supervisory/ management experience	Career Service Professional; Second Level Eligibility	1. Performance Management and Coaching For Results 2. Thinking Strategically and Creatively 3. Developing and Empowering Others 4. Budget Planning and Management 5. Policy Literacy	Central Office (Financial Service)
2	Police Inspector IV	POL4-17-1998	22	Php 71,511	Bachelor's Degree relevant to the job	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Career Service Professional; Second Level Eligibility	1. Research and Analysis 2. PNP Inspection and Management Audit 3. Statistics 4. Policy Literacy	Central Office (Inspection, Monitoring and Investigation Service)

3	Law Enforcement Evaluation Officer IV	LEEO4-5-1998	22	Php 71,511	Bachelor's Degree relevant to the job	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Career Service Professional; Second Level Eligibility	1. Investigation 2. Statistics 3. Policy Literacy	Central Office (Inspection, Monitoring and Investigation Service)
4	Police Inspector III	POL3-2-1998	18	Php 46,725	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service Professional; Second Level Eligibility	1. Research and Analysis 2. PNP Inspection and Management Audit 3. Statistics 4. Policy Literacy	Central Office (Inspection, Monitoring and Investigation Service)
5	Police Inspector II	POL2-5;45;52-1998	15	Php 36,619	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service Professional; Second Level Eligibility	1. Research and Analysis 2. PNP Inspection and Management Audit 3. Statistics 4. Policy Literacy	Central Office (Inspection, Monitoring and Investigation Service)
6	Law Enforcement Evaluation Officer II	LEEO2-3;51-1998	15	Php 36,619	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service Professional; Second Level Eligibility	1. Investigation 2. Statistics 3. Policy Literacy	Central Office (Inspection, Monitoring and Investigation Service)
7	Law Enforcement Evaluation Officer I	LEEO1-3-1998	11	Php 27,000	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional; Second Level Eligibility		Central Office (Inspection, Monitoring and Investigation Service)

8	Police Inspector I	POL1-3;4-1998	11	Php 27,000	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional; Second Level Eligibility	Central Office (Inspection, Monitoring and Investigation Service)
9	Special Investigator I	SPI1-1;6;8-2019	11	Php 27,000	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional; Second Level Eligibility	Central Office (Inspection, Monitoring and Investigation Service)
10	Administrative Aide VI (Clerk III)	ADA6-27;28-2005	6	Php 17,553	Completion of two years in college	None required	None required	Career Service Sub-Professional; First Level Eligibility	Central Office (Inspection, Monitoring and Investigation Service)
11	Administrative Aide IV (Clerk II)	ADA4-37-2005	4	Php 15,586	Completion of two years in college	None required	None required	Career Service Sub-Professional; First Level Eligibility	Central Office (Inspection, Monitoring and Investigation Service)

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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Professional/Work Experience Sheet (WES); (for positions requiring relevant experience)
3. Photocopy of Transcript of Records (TOR);
4. Photocopies of Certificate of Trainings;
5. Certified True Copy of Certificate of Membership to the Philippine Bar or valid PRC license;
6. Certification from the HRMO indicating the duties and responsibilities for positions that require relevant experience;
7. Certificate of Employment/Certificate of Clearance;
8. Performance rating of at least Very Satisfactory (VS) for the last two (2) rating periods.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DIR. JOSEPHMAR B. GIL, *CESO IV*

Staff Service Chief

Personnel and Administrative Service

napolcom.recruitment@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.