

*Republic of the Philippines*  
Department of the Interior and Local Government  
NATIONAL POLICE COMMISSION  
Makati City

MEMORANDUM CIRCULAR NO. 2001-004

AMENDING NAPOLCOM MEMORANDUM CIRCULAR NO. 99-013 DATED DECEMBER 15, 1999 ENTITLED "CLARIFYING THE SCOPE AND EXTENT OF THE NATIONAL POLICE COMMISSION'S (NAPOLCOM'S) POWER OF ADMINISTRATIVE CONTROL AND OPERATIONAL SUPERVISION OVER THE PHILIPPINE NATIONAL POLICE (PNP) UNDER SECTION 14 OF R.A. 6975 AS AMENDED", ON FINANCIAL AND LOGISTICS MATTERS

WHEREAS, under Republic Act 6975 as amended by R.A. 8551, the Commission is empowered, among others, to approve or modify plans and programs on education and training, logistical requirements, communications, records, information systems, crime prevention and crime reporting;

WHEREAS, the Commission issued Memorandum Circular No. 94-018 defining the approving authority of the Chief, PNP on contracts and financial transactions up to THREE MILLION PESOS (P3,000,000.00) and later modified by Memorandum Circular 99-013 which increased said level of authority of the C, PNP up to TEN MILLION PESOS (P10,000,000.00);

WHEREAS, in line with the new administration's policy of transparency and accountability in all government financial transactions, there is now a need to revise NAPOLCOM Memorandum Circular No. 99-013 on financial and logistics matters;

NOW THEREFORE, this Commission, in the exercise of its constitutional and statutory administration and control functions over the PNP, has resolved to amend, as it hereby amends, Napolcom Memorandum Circular No. 99-013, to wit:

Items B (1) and (2) of Memorandum Circular No. 99-013 are hereby amended to read as follows:

1. Contracts or financial transactions of the PNP involving the amount of not more than FIVE MILLION PESOS (P5,000,000.00) at any one time shall be approved by the Chief of the Philippine National Police. However, monthly financial transactions covering petroleum, oil and lubricant (POL) products involving the amount of not more than TEN MILLION PESOS (P10,000,000.00) shall be approved by the Chief, PNP. Certified true copies of all documents relative to said contracts or transactions such as Purchase, Work and Job Orders shall be submitted to the Commission for records and control purposes within fifteen (15) days after the end of each quarter. Splitting of Purchase Orders shall not be allowed.
2. Contracts or other financial transactions of the PNP involving the amount of more than FIVE MILLION PESOS but less than FIFTY MILLION PESOS at any one time shall be subject to the approval of the Commission through an on banc resolution provided that upon receipt of the P.O. from the PNP, the same shall be initially reviewed and evaluated by the ILS and the functional supervising Commissioner.

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3. All other contracts or financial transactions of the PNP involving the amount of **FIFTY MILLION PESOS** and above shall be recommended by the Commission through an en banc resolution to the National Economic and Development Authority (NEDA) BOARD for review, recommendation and endorsement to the President for final approval and signature in accordance with Administrative Order No. 7 dated March 23, 2001.
  
4. Contracts or other financial transactions of the PNP Regional Offices involving the amount of **FIVE HUNDRED THOUSAND PESOS (P500,000.00)** to **FIVE MILLION PESOS (P5,000,000.00)** at any one time for the purchase of supplies, materials and equipment and infrastructure project shall be subject to review and approval of the NAPOLCOM Regional Director. However, all documents relative to contracts and financial transactions involving the amount of less than **FIVE HUNDRED THOUSAND PESOS (P500,000.00)** approved by the PNP Regional Director shall, for records and control purposes, be submitted to the Office of the NAPOLCOM Regional Director within fifteen (15) days after the end of each quarter.

All other NAPOLCOM issuances, or portions thereof, contrary to, or inconsistent with, this Circular are hereby modified or repealed accordingly.

This Circular should take effect fifteen (15) days from date of filing with the UP Law Center in consonance with the Administration Code of 1987.

APPROVED, this 22nd day of May, In the Year Two Thousand One, at Makati City, Metro Manila, Philippines.

  
JOSÉ D. LINA, JR.  
Chairperson

  
EDGAR DULA TORRES  
Commissioner

  
JOSE PERCIVAL A. ADIONG  
Commissioner

  
ROGELIO A. PUREZA  
Commissioner

LEANDRO R. MENDOZA  
Commissioner

Attested by:

BERNARDO C. CALIBO  
Commission Secretary