

Republic of the Philippines
Department of the Interior and Local Government
NATIONAL POLICE COMMISSION
Makati City 1200

MEMORANDUM CIRCULAR
NUMBER 98-05

JAN 09 1998

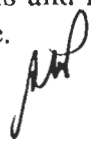
SUBJECT: Providing Focus for the Functions of Central Office Services and Regional Offices

In addition to the functions exercised by the Services and Regional Offices of the National Police Commission as embodied in Republic Act No. 6975, dated 2 January 1991, and its implementing Rules and Regulations, dated 8 April 1991, the following should constitute the focus of the aforesaid Services and Regional Offices, to wit:

1. The Legal Affairs Service and Planning Service should devise a method of weeding out the scalawags and misfits from the police service despite the pendency of the PNP Modernization Bill, in the same way that Napolcom was able to separate from the service more than 20 police generals and more than 40 police colonels in the space of 45 days in 1993 - even without the aforesaid Modernization Law;
2. The Crime Prevention and Coordination Service should, instead of embarking on experiments, focus on tried and tested formulas in crime control, whether local and foreign, in line with the philosophy that we do not have to reinvent the wheel.
3. The Planning Service should prepare a comparative evaluation of all plans established since the creation of Napolcom to determine the strengths and weaknesses of said plans and preclude the repetition of failed procedures.
4. The Administrative Service should program the 1998 budget so as to preclude instances of "lack of funds." The expenses for the whole year should be pre-determined in detail, with enough extra for contingencies - in addition to the usual 5% reserve.

A similar pre-programming should be done by the regional offices.

5. The Administrative Service shall likewise anticipate the needs of the Commission as regards supplies. Proper coordination should be made with the Procurement Office of Malacanang to preclude instances of "lack of supplies" which tend to paralyze the agency's operations.
6. The public judges an agency often through the cleanliness of its restrooms. The janitors should be enjoined to stay near the restrooms most of the day and clean up the floor and sink after every use, as done in commercial establishments and hotels. This actually does not involve much work because of the limited clientele.



7. The Inspection and Monitoring Service should focus on the flagship projects of the Commission and PNP - especially police visibility to protect life and property - to ensure that there are enough policemen on the beat and that such men are presentable to the public.

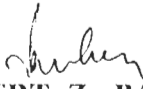

The IMS should identify the problems of policemen, monitor/evaluate their performance, and make regularly updated recommendations to the Commission.

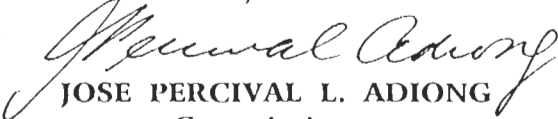
8. The Installation and Logistics Service should make an inventory/running balance and inspection of PNP Logistics to ensure rationalization of priorities and procedures.

9. The Regional Offices should monitor the successes and failures of the PNP vis-a-vis the professionalization of the police service and evaluate, grade and assess their performance accordingly, for these constitute a basic reason for NAPOLCOM's existence.

A monthly evaluation of basic police services should be rendered to the Commission. The regional structure must approximate the structure of the Central Office (but the structure of the six services in the Central Office should be modified at the regional level into two or three units).

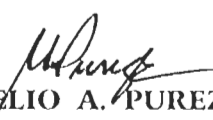
For guidance and immediate compliance.


ROBERT Z. BARBERS
Secretary, DILG & 
Chairman, NAPOLCOM


JOSE PERCIVAL L. ADIONG
Commissioner
Vice-Chairman & Executive Officer


EDGAR DULA TORRES
Commissioner


ALEXIS C. CANONIZADO
Commissioner


ROGELIO A. PUREZA
Commissioner

Attested by:


Atty. BERNARDO R. CALIBO
Commission Secretary