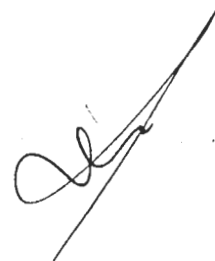


*Republic of the Philippines*  
Department of the Interior and Local Government  
**NATIONAL POLICE COMMISSION**  
ALCO Bldg., 391 Sen Gil J. Puyat Avenue  
Makati City



MEMORANDUM CIRCULAR NO. 99-004

**REGULATING THE ASSIGNMENT OR DESIGNATION OF A  
POLICE OFFICER WITH THE RANK OF SUPERINTENDENT  
OR HIGHER TO TWO (2) OR MORE POSITIONS WITHIN OR  
OUTSIDE THE PNP ORGNIZATION.**

WHEREAS, key positions in the Philippine National Police Organization require the full-time service and attention of the officers assigned thereof;


WHEREAS, the practice of designating or assigning additional position in concurrent capacity, more often than not, adversely affects the quality of service and effectiveness of such PNP officers;

NOW, THEREFORE, this Commission, in the exercise of its constitutionally mandated function of administration and control over the PNP hereby orders and directs;


Section 1. General Policy on Dual Assignment or Designation. - No PNP officer with the rank of Superintendent or higher shall be given additional position, in concurrent capacity, without the recommendation of the Chief, PNP and approval by the Commission.

Section 2. Condition for Concurrent Designation/Assignment. - The grant of additional designation to a PNP senior officer may be allowed by the Commission when such assignment is dictated by exceptional circumstances, such as exigency of the service, but the same shall be on temporary basis and in no case lasting beyond a maximum period of one (1) month.


Section 3. Exemption from the Prohibition. - The prohibition under this Memorandum Circular shall not apply when the additional designation or appointment in concurrent capacity is expressly authorized by law.




Section 4. Effectivity. - This Memorandum Circular shall take effect immediately.



APPROVED, this 11<sup>th</sup> day of May 1999, at Makati City.

  
**RONALDO V. PUNO**  
Secretary, DILG and  
Chairman, NAPOLCOM





**LEO S. MAGAHUM**  
Commissioner

Vice-Chairman & Executive Officer



**JOSE PERCIVAL L. ADIONG**  
Commissioner



**ROMEO L. CAIRME**  
Commissioner



**CLEOFE M. FACTORAN**  
Commissioner



**ROBERTO T. LASTIMOSO**  
Commissioner

Attested by:



Director **BERNARDO C. CALIBO**  
Commission Secretary